

## Everett Council PTSA 7.3 September 2021 Treasurer's Report

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### September 30, 2021 Chase Bank Reconciliation:

- Beginning bank statement balance, 9/1: \$17,832.07
- Total deposits: \$3, Council per-member fees
- Checks cleared:
  - #1704 for \$92 made out to Craig Willis for Leadership packets
  - #1705 for \$10 made out to Mee Yoke for the annual renewal of SOS
- No other items outstanding
- Ending bank statement balance, 9/30: \$17,733.07
- Book/Register ending balance on 9/30: \$17,733.07
- Total amount in restricted accounts: \$ 8,481.33
  - Award Celebration Assist: \$ 424.07
  - Shoe Fund: \$7,707.26
  - WSPTA Convention Scholarship \$ 350.00

### Treasurer Business:

1. On Sept. 9<sup>th</sup>, executive officers were updated with the WA Secretary of State and renewed to expire on 1/31/2023.
2. Reseller Permit has been renewed to expire on 9/24/2023.
3. IRS 990-N was filed on 10/11/2021 for the year 2020 (7/1/20-6/30-21).
4. Liability Insurance is due for renewal. Current expiry date is 12/1/2021. Terms are pending board approval.
5. There have been no claims made on the Liability insurance policy.
6. Financial and legal document binders are available for review anytime upon request.

### Treasurer Item for Discussion/Vote:

Liability Insurance due for renewal by 12/1/2021 requires Board approval.

## A Peek into Transactions in October:

1. Check#1706 dated 10/13, payable to Craig Willis, for \$80, covering WaStatePTA Legislative Assembly (\$40/pp Craig & Beenish)
2. October 13<sup>th</sup>, deposited a total of **\$1,750 for Shoe Fund**
  - Cedarwood Elementary PTA \$300
  - Gateway PTSA \$400
  - Millcreek Elementary PTA \$600
  - Silver Lake PTA \$200
  - View Ridge PTA \$250