



### Everett PTSA Council 7.3

## Family and Community Engagement (FACE) Grant Application Packet 2018-2019

Everett PTSA Council supports local Everett PTAs in outreach and collaboration with families and community members who are traditionally underrepresented in PTA. Everett PTSA Council FACE Grants are available for hosting a FACE event, where family and community engagement is a primary goal and outreach efforts to diverse school populations are being utilized.

1. Two individual grants are available in amounts up to \$150 each to Everett Council area PTAs and PTSAs to provide assistance in hosting a program or event whose main purpose is family and community engagement.
2. The funds are accessed through the Everett PTSA Council FACE Chair and awarded by the Everett Council Board of Directors.
3. The funds may be used to support the cost of hosting an event or program such as materials for distribution, hospitality items including food and beverages, or incentives for participation.
4. To apply for a FACE grant, the following procedures have been established:
  - a. The grant application deadline will be a minimum of 45 days prior to the scheduled event or program.
  - b. The *Everett PTSA Council FACE Grant Application* shall serve as the main application and can be found at [www.everettptsacouncil.org](http://www.everettptsacouncil.org) or obtained from the Everett PTSA Council FACE Chair.
  - c. Upon completion of the program/event, a one-page summary with evaluation should be completed by the local PTA program facilitator and sent to the Everett PTSA Council FACE Chair. Descriptions of the event and pictures may be used by Council to publicize the event to serve as a resource for other PTAs.
  - d. Funds are distributed as reimbursements, once receipts or documentation of costs are provided.

### Funding Criteria and Principles

- The event or program should benefit the largest possible number of families within the scope of the plan and should be used towards engaging participants from traditionally underrepresented groups. This may include multicultural families, military families, students with special needs, children in foster care or temporary housing or male engagement.
- Programs should support either directly or indirectly the educational experience of students in the Everett School District.
- Applicants should explain how the program relates to the goals and mission of your PTA.
- Applicants should explore other sources of funding first or in addition, including local school and PTA budgets or community partners.
- Include a copy of your PTA Budget and Mission Statement Goals as part of your application.
- Financial need of the local PTA will be given consideration (Title 1, free/reduced lunch, special circumstances). Please indicate needs on application.
- Grants cannot be requested to reimburse for programs already held.
- Grants are given for one time use and are neither a promise nor a guarantee of future funding for any particular program.



**Everett PTSA Council 7.3  
Family and Community Engagement (FACE) Grant Application  
2018-19**

**Name of PTA:**

**Date/Location of Program:**

**Program Title:**

**Anticipated Number of Participants:**

**Goal and description of Program/Event:**

**Expected Outcomes and how this relates to the mission of your PTA:**

**Describe how your PTA plans to involve families and the community in this program/event to increase engagement by those not already "at the table" for this PTA?**

**Total Cost of Program/Event:**

**How the Everett PTSA Council Grant funds would be spent (be specific):**

**Plan for Evaluation:**

**Any special considerations (financial need, other):**

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### **Names/Signatures Required**

PTA President (print):

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
E-mail: \_\_\_\_\_ Phone: \_\_\_\_\_

Building Principal (print):

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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**Please send completed grant application, including a copy of your PTA budget and Mission Statement/Goals, to [EverettCouncilFACE@gmail.com](mailto:EverettCouncilFACE@gmail.com)**

**Decisions will be made by the Everett PTSA Council Board of Directors within 2 weeks of application and all decisions are final. Final summary and evaluation are due back to Everett Council one month following the event.**