

## Sample Recommendation for Nomination

At the (insert date) membership meeting, (insert local PTA name) will be electing officers for the (insert year) PTA year. Nominees are being sought for the following positions: *(list elected board positions.)*

To be eligible for election to any of the above positions, candidates must have been a member of any PTA in the state of Washington for at least 15\* days prior to being elected.

Recommendation for the office of: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Qualifications for this office:

PTA service and experience:

Community service and/or other activities:

**Submitted by** (name and phone): \_\_\_\_\_

Individuals are welcome to recommend themselves. For information about a position, or to request PTA job descriptions, please contact the nominating committee *(list nominating committee contact information.)*

(Insert PTA Name) Standing Rules:

The executive committee *(insert exactly from your standing rules what it says about the executive committee.)*

Deadline: (insert date)

Please send sealed recommendations to the attention of *(insert directions for sending them to the nominating committee.)*

*\*Council candidates have a 30-day membership requirement.*